

## Cargo Loss or Damage Claim

Form must be submitted within time limits specified on reverse side of Waybill – Terms & Conditions

**ITEMIZED CLAIM STATEMENT QUESTIONNAIRE**

Date: \_\_\_\_\_

Claimant Company Name: \_\_\_\_\_

Claimant Address: \_\_\_\_\_

Claimant Phone: \_\_\_\_\_ Claimant Fax: \_\_\_\_\_

Claimant Contact Name (printed): \_\_\_\_\_

Email address: \_\_\_\_\_

**SHIPMENT DETAILS (Complete all that apply)**

House Way Bill Number: \_\_\_\_\_ Date of HWB: \_\_\_\_\_

Bill of Lading Number: \_\_\_\_\_ Date of Bill of Lading: \_\_\_\_\_

Commodity: \_\_\_\_\_

Packing: \_\_\_\_\_

 Was Insured Value Noted?  Yes  No Value: \$ \_\_\_\_\_

 Was Declared Value Noted?  Yes  No Value: \$ \_\_\_\_\_

**DAMAGE or LOSS SPECIFICS (Shipment, Containers & packaging must be available for inspection)**
**Damage:**  Visible  Concealed  Entire Shipment  Portion of Shipment

Delivery Date: \_\_\_\_\_

 Delivery receipt was signed:  Clean  Exceptions Noted

 Pcs & Wt of Damaged Cargo \_\_\_\_\_ / \_\_\_\_\_

Details of Damage Incurred: \_\_\_\_\_

**Shipment Did Not Arrive:**  Entire Shipment  Portion of Shipment

 Date Delivery Was Due: \_\_\_\_\_ Pieces & Weight of missing items \_\_\_\_\_ / \_\_\_\_\_

Detailed Description of Lost Freight: \_\_\_\_\_

**LOSS AMOUNT / REPAIR STATUS**

 Can the goods be repaired?  Yes  No Please forward repair estimate as soon as possible.

 Do the goods need to be replaced?  Yes  No  Entire Shipment  Portion of Shipment

**Claim Amount:** \$ \_\_\_\_\_  Replacement Value  Sale Value

**The foregoing statement of facts is hereby certified to as correct**

Signature of Claimant

Date

Position / Title of Claimant

Send Original to:

**R+L Global Logistics**  
**Claims Department**  
**315 Northeast 14th Street**  
**Ocala, FL 34470**  
**Phone: (800) 274-2329**  
**Fax: (937) 655-5127**  
[claims@rlglobal.com](mailto:claims@rlglobal.com)

Attach original or certified copy of the following supporting documents:

1. R+L Global Delivery Receipt for shipment
2. Pictures of damaged freight if available
3. Purchase receipt for goods listed above / Commercial Invoice
4. Packing List of goods for shipment
5. Invoice for repair of goods listed above if applicable
6. Inspection report if applicable
7. Statement of salvage value if applicable
8. Location of shipment & contact information